

# Building Permit Application

Lake Carroll Association

Date: \_\_\_\_\_ Sec. \_\_\_\_\_ Lot(s) \_\_\_\_\_ Street \_\_\_\_\_

Member's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone: \_\_\_\_\_

**Contractor** \_\_\_\_\_

Gen. Cont. Phone \_\_\_\_\_ Proposed Completion Date \_\_\_\_\_

**THIS IS ONLY AN APPLICATION FOR THE PERMIT.**

**YOU WILL RECEIVE PERMIT FROM A&E COMMITTEE.**

There is a separate fee for each item

<u>A&amp;E OFFICE USE ONLY</u>	
Home Number _____	
Date Received _____	
Fees Rec. _____	
Approved _____	
Completed _____	
Escrow Returned _____	
<b>Permit Expires</b> _____	

Accessory Building (Not allowed on unimproved lot.)	See Next Page
Concrete/Asphalt (Not included in home building permit fee.)	\$25
Deck (new or remodeling)	\$25
Driveway/Culvert	\$25
Detached Garage (Sq Ft x \$27 x .0025)	See Next Page
Demolition / Tear-Down -- below 500 sq. ft. / above 500 sq. ft.	\$150 / \$250
Home	See Next Page
Home Additions / Remodeling / Tear-Downs	See Next Page
Structural Changes	\$25
Landscaping	\$25
Lot clearing	\$25
LP Propane Tank	\$25
Gazebo Home on lot? _____ No Home _____	\$25
Dock on Greenway or Common Area	<i>Get application from Bldg Inspector</i>
Pier / Dock	\$25
Rip Rap / Seawall / Dredging	N/A / \$25 / \$25
Sand Beach	\$25
Satellite Dish/Antenna/Tower	\$25
Swimming Pool	\$25
Tree Trimming / Removal	\$25
Watering	\$50
Others _____	

**PLEASE NOTE! ASSOCIATION BOARD HAS ENACTED AN IMPACT FEE OF \$ 1,925 on ALL NEW HOME CONSTRUCTION**

- Residential requires escrow deposit of \$1,000 payable to Lake Carroll Escrow (Must be a Contractor's check.)
- Miscellaneous applications requiring the use of heavy equipment will require a \$500 escrow deposit payable to L. C. Escrow
- Please Note: Building Permit Fee, Escrow Deposit & IMPACT FEE Must Be Separate Checks!

**Application must be complete and all fees paid for A&E Committee to consider it for approval.  
ALL APPLICATIONS MUST HAVE DRAWINGS ATTACHED  
(WITH DIMENSIONS to lot lines if drawing is a plot plan.)**

**AFTER BEING APPROVED, ANY CHANGES TO THIS FORM OR ANY PART OF THE PERMIT PACKAGE WITHOUT ADDITIONAL APPROVAL IS SUBJECT TO A FINE**

Committee Approved Date \_\_\_\_\_ By \_\_\_\_\_

**Lake Carroll Association is not responsible for ERRORS or OMISSIONS**

*Building Permit Fees - Homes*  
Attention All Contractors

Method to determine the cost of a building permit is as follows.

New Homes

Square footage of main floor foot print (including attached Garage) \_\_\_\_\_ x \$120.00  
Multiply x .0025 or 1/4 of 1%

\*\*\*\*\*EXAMPLE\*\*\*\*\*

\*\*\*\*\*ACTUAL\*\*\*\*\*

Main floor 28x40 = 1120 sq. ft x \$120.00 = \$134,400.00 \_\_\_\_\_

Multiply x .0025 = \$336.00 \_\_\_\_\_

THIS REPRESENTS BUILDING PERMIT FEE. \$336.00 \_\_\_\_\_

ADD \$1,750.00 IMPACT FEE. \$1,925.00 \_\_\_\_\_

2009 ESCROW DEPOSIT \$1,000.00 \_\_\_\_\_

(This fee must be paid via a Contractor's check and is refundable subject to road or other damage and will only be returned to the contractor.)

Total Fees \_\_\_\_\_

Note! Free standing garages, Landscaping, seawalls, sheds, gazebos, hard surface driveways are charged according to schedule in addition to building fee for home.

Home Additions

Total Square footage (each floor excluding basement) of addition \_\_\_\_\_ x \$70.00

\*\*\*\* Example \*\*\*\*

\*\*\*\* ACTUAL \*\*\*\*

Square footage 12x20 = 240 sq. ft. x \$70.00 = \$16,800

Multiply x .0025 = \$39.00 \_\_\_\_\_

\_\_\_\_\_  
(\$25.00 Min.)

2009 ESCROW DEPOSIT \$1000.00 \_\_\_\_\_

(This fee must be paid via a Contractor's check and is refundable subject to road or other damage and will only be returned to the contractor.)

TOTAL FEE \_\_\_\_\_

Detached Garage, Accessory Building, Barn & Stables, Beach House

Total Square footage of Garage etc. \_\_\_\_\_ x \$27.00

Multiply x .0025 = Total Fee \_\_\_\_\_

\_\_\_\_\_  
(\$25.00 Min.)

Please Answer the Following Questions: (please circle yes or no)

Is Contractor to Finish Improvements	Yes	No
Is Property Owner to Finish Interior	Yes	No
Is Property Owner to Install Deck	Yes	No
Is Contractor to Finish Deck	Yes	No

IS RESIDENCE TO BE FULL TIME	Yes	No
Will property have a security system installed?	Yes	No

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BUILDING REQUIREMENT CHECKLIST

ASSOCIATION USE ONLY

1. Submit three COMPLETE & IDENTICAL sets of house plans (24"x36"). Plans must be complete with cross sectional view, foundation through roofline, final color and exterior materials. Also, window schedule, stair detail, electrical outline including smoke detector location. Check with Building Inspector for any new requirements. NOTE! If not complete plans will be tabled. \_\_\_\_\_
2. Submit current "New Construction lot survey" (24"x36") including lot pin certification. Side lot lines at location of structure must be clearly marked. \_\_\_\_\_
3. Submit Illinois Department of Health letter showing approval of septic system. \_\_\_\_\_
4. Submit a contour lined or topographical plot plan drawn on "new construction survey" showing placement of residence, well, septic system, driveway and LP tank (if necessary). Plan must include difference between topo elevation and top of foundation, all setbacks according to the Covenants and Restrictions. Plans must show location and dimensions of all of the above items, DRAWN TO SCALE. If no immediate garage to be built, future potential garage must be located and identified. \_\_\_\_\_
5. Submit plot plan drawn on "new construction survey" of septic system showing design of system complete with location and all set back requirements shown on plan drawn to scale. Soils report and all information relating to septic system must be included. \_\_\_\_\_
6. Submit building permit fee. (per formula), Escrow (as required), and \$1,925 impact fee. \_\_\_\_\_
7. Supply the following information:
  - General Contractor: \_\_\_\_\_
  - Septic Contractor: \_\_\_\_\_
  - Septic System Type: \_\_\_\_\_
  - Well Driller: \_\_\_\_\_
  - Sq. Ft Ground Floor: \_\_\_\_\_ Sq. Ft Second Floor: \_\_\_\_\_ Basement \_\_\_\_\_
  - Garage Color of Exterior: \_\_\_\_\_ Shingles \_\_\_\_\_ # Bedrooms: \_\_\_\_\_
  - Type of Heating: \_\_\_\_\_
  - Date Construction scheduled to Begin: \_\_\_\_\_ Projected Completion \_\_\_\_\_
  - Debris Removal Plan: \_\_\_\_\_

*Association use only below this line*

Dept. of Health Letter \_\_\_\_\_

NOTE

- Carroll County also requires a permit prior to the start of any construction for any improvement larger than 8'X 8' or that alters the foot print of a building. Items you will need to submit to the County:
  - Lake Carroll approval for construction permit,  Set of House Plans,  Plot Plan,  Illinois Department of Health letter showing approval of septic system. (Minimum system 4 bed room required)
  - Contact the Zoning Officer at the Carroll County Court House at (815)244-0284.



The statement below must be a part of the original drawings as plotted or hand-drafted or must be permanently mounted with adhesive paper to the cover sheet of the submitted drawings. The below statement must be signed in blue and wet ink stamped by a Registered Architect/Energy Professional whose name is listed with the Illinois Department of Professional Regulation and licensed to practice in the State of Illinois.

<p>LAKE CARROLL ARCHITECTURAL &amp; ENVIRONMENTAL COMMITTEE 2015 IRC and Illinois Energy Conservation Code Statement of Compliance</p>
--

I \_\_\_\_\_ certify that I am a Registered Professional with the State of Illinois. I also certify that to the best of my professional knowledge and belief that the plans for

\_\_\_\_\_, Lake Carroll, IL 61046  
(Address)

Fully comply with the requirements of the 2015 International Residential Code and the current Lake Carroll Building Requirements.

Architect: \_\_\_\_\_

Illinois License Number \_\_\_\_\_

**Affix Seal Here**

I \_\_\_\_\_ certify that I am a Registered Energy Professional with the State of Illinois. I also certify that to the best of my professional knowledge and belief that the plans for

\_\_\_\_\_, Lake Carroll, IL 61046  
(Address)

Fully comply with the requirements of the Illinois Energy Conservation Code

Architect: \_\_\_\_\_

Illinois License Number \_\_\_\_\_

**Affix Seal Here**

REQUIRED INSPECTION SCHEDULE (10/18/2013)

It shall be the CONTRACTOR'S responsibility to have the Building Inspector sign certification at the following stages of construction **PRIOR** to proceeding with any further construction. The Building Inspector shall be given 24 hour notice of a required inspection. Failure to obtain any required inspection prior to proceeding with any further construction will void the return of your escrow deposit and could result in additional fees. The site may be inspected at any time during the construction period by the Building Inspector and/or A&E Committee.

**INSPECTIONS INDICATED ON THIS CARD MUST BE ARRANGED FOR WITH  
THE LAKE CARROLL BUILDING DEPARTMENT BY TELEPHONE 24 HOURS  
ADVANCE OF THE REQUIRED INSPECTION 815-493-2552 X 125**

1. Erosion Control (silt fence/hay installation if required) Site inspection/foundation layout (prior to any excavation) Well & Septic layout
2. Footing pre-pour
3. Backfill-Dam proofing inspection-Drain tile Submit spot survey of foundation walls (before pouring concrete)
4. Septic field inspection before being covered. (County Inspection) Pre-pour/All Concrete Slabs and Patios-Walks-Driveways (including Asphalt) Underground plumbing ( State to inspect same time as basement pre-pour) Basement slab pre-pour-slab on grade insulation-wire mesh & vapor barrier
5. (All the following MEP rough must be completed before rough framing inspection) RADON mitigation venting Rough Framing – Window Inspection Rough Plumbing (State Inspection) Rough Electrical Rough HVAC
6. Fire stopping at soffits-garage attic to house-top & base plat penetrations Insulation compliance-pre drywall
7. FINAL INSPECTIONS Final Electrical (includes compliance with lighting code) Final Plumbing (State Inspection) Final Site-grading & Landscaping Proper connection to gas meter or propane tank location & screening
8. Temporary Certificate of Occupancy Walk-thru and or Final Certificate of Occupancy Walk Thru

A PERMIT IS REQUIRED FOR OCCUPANCY

For a list of requirements contact the Building Inspector. All LP tanks above ground must be screened prior to any final occupancy permit being issued. Anyone moving furniture into the house without a permit from the Association Building Inspector will be fined \$250 plus \$25 per day until the Occupancy permit is issued. The General Contractor will be liable for the same fines as the homeowner.

NOTE: Escrow remainder will be released upon final inspection if final is required after occupancy.